



The Newhall School District recognizes that your child may need medication during regular school hours, and we are prepared to assist in that need. We are guided by the California Education Code, Section 49423, which outlines how medications are to be administered during school hours. The requirements for any medication taken during school hours are as follows:

1. A Newhall School District Medication Permission Form must be completed and signed by the physician and parent or guardian, detailing the amount, method, and time schedule the specified medication is to be taken.
2. Each medication is to be in the original container, clearly labeled with the student's full name, the physician's name and phone number, the name of the medication, dosage, schedule, and date of expiration of the prescription.
3. Students are not permitted to use any medications during school hours, except when administered by a parent, or a school employee under the conditions described in this letter. The parent or legal guardian is responsible for delivering medications to the school office and picking up medications from the school office. Under California law, students may carry their own asthma inhaler and/or epi-pen with the appropriate authorization. Contact the District Nurse for authorization forms.
4. Any change in long-term medication (dosage/time/drug) must be immediately reported to the school. The medication permission form must be updated by parent and physician. Parents/guardians who elect to discontinue medication prescribed in the school setting must provide the school with written and signed notice or an order from the prescribing physician. They must immediately pick up the medication from the school office.
5. Whenever possible, parents are encouraged to enlist the physician's cooperation to work out a schedule which will eliminate the necessity of administering medication at school.
6. Medication authorizations must be renewed for each school year.

Please note: Students are not permitted to carry any medications with them (in their backpack, pockets, etc.) unless the medication has been authorized by the Physician, Parent, and District Nurse. This includes, but is not limited to Tylenol, Motrin, Cold Pills, Cough Drops, Herbal Preparations, and Vitamins. If your child needs these medications during school hours, please follow the procedure above, or a parent of the child can come to the school to administer the medication.

This policy was established to protect your child and to avoid the sharing of medication among children. **NO EXCEPTIONS WILL BE MADE.** Thank you for your cooperation. Please direct any further questions to the Newhall School District Nurses at (661) 291-4184.