



**Job Title:** General Music Teacher

**Reports to:** Instructional Services Department

## Definition:

Under direct supervision of the Instructional Services Department, provides music program for assigned students and performs other duties related to the position; monitors student progress; learning environment and student control; implements appropriate teaching and learning strategies to communicate subject matter to students including strategies to meet diverse student needs.

## Essential Functions:

- Is responsible for scheduling, budgeting, planning and implementing the music curriculum.
- Assists in planning the classroom music curriculum.
- Provides expert assistance and guidance to peers, administrators and parents.
- Plans musical programs that meet requirements of District and State.
- Maintains written lessons plans, which are implemented on a daily basis.
- Diagnoses, prescribes, and evaluates learning needs of students and keeps accurate records of same.
- Is responsible for minor repair and maintenance of music equipment.
- Utilizes teaching strategies, techniques, materials and resources that are student centered and designed to goals and objectives.
- Keeps students, teachers and parents informed about progress of students within a framework of District policy.
- Maintains school standards as defined in the Teacher Handbook.
- Handles attendance reports, announcements, and other normal routines promptly and efficiently.
- Practices good housekeeping and maintains pleasant surroundings.
- Participates in other duties related to the music program.
- Is familiar with and supports the District's programs and its policies, and works for their improvement.
- Honors and respects privileged communication.
- Establishes and maintains good working relationships and channels of communication with staff members, parents, and students.
- Participates in school activities which promote positive school-home relations.
- Seeks suitable opportunities to inform the community of the music program and its needs.
- Is responsible for all duties and criteria as stipulated in the Certificated Master Agreement.

## Secondary Functions:

- This is a single position classification. All duties assigned are considered essential.

## Experience and Education:

### Certification, Licenses, and Other Requirements:

- Possession of an earned Baccalaureate or higher degree from an accredited college or university
- Possession of a valid California Single Subject Credential authorized in Music or a Multiple Subject Credential with Supplementary Authorization in Music; English Language Learner Authorization or CLAD certificate required
- Valid California Driver's License

### Knowledge of:

- Principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of elementary school students



Ability to:

- Educational curriculum and instructional goals and objectives, and the educational trends and research findings pertaining to the elementary age child
- Behavioral management and behavior shaping strategies, techniques and methods, and conflict resolution procedures
- Plan, organize, develop, and conduct a comprehensive teaching, instruction, and behavior management program for elementary students
- Provide effective learning experiences for students from a wide range of socio-economic and cultural backgrounds
- Provide an attractive, inviting, and stimulating learning environment
- Perform research and development activities pertaining to curriculum and instruction programs, pilot projects, and innovative programs designed to enhance student educational opportunities and experiences for elementary students

**Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position requires the ability to respond to students' educational physical and behavioral needs. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions.

**Body Movements:** Regular activities: conduct verbal conversation; hear normal range verbal conversation (approximately 60 decibels); sit, stand, stoop, kneel, bend and walk; sit for sustained periods of time; stand for sustained periods of time; climb slopes, stairs, steps, ramps and ladders; exhibit full range of motion for shoulder external rotation and internal rotation, shoulder abduction and adduction elbow flexion and extension, shoulder extension and flexion, back lateral flexion, knee flexion, ability to push and pull objects weighing up to 100 lbs; demonstrate manual dexterity necessary to operate computer keyboard.

**Lifting Requirements:** Employees assigned to this classification lift, carry, and/or move objects weighing up to 50 lbs. Occasionally, they may lift, carry, and/or move objects weighing up to 50 lbs.

**Vision Requirements:** Ability to read handwritten or typed documents, and the display screen of various office equipment and machines; vision which allows accurate observation from a distance

**Additional Physical Requirement:** Ability to work with cleaning solutions, disinfectants and sanitizers in a safe and effective manner without allergic reaction

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Environment

School site environment; subject to frequent interruptions, demanding timelines and contact with employees and the public.

Exposures, Risks and Hazards

Normal risks and hazards associated with operating computers and computer-related equipment

Governing Board Approved: April 4, 1995

Revised: January 20, 2015