



Job Title: Special Day Class Teacher

Reports to: Site Principal

Definition:

Under direct supervision of the site Principal, provides special instruction to individuals with exceptional needs recommended by the Eligibility and Planning Committee. Serves as a member of the Assessment and Individual Education Program teams.

Essential Functions:

- Is a member of the various multi-disciplinary Special Education Teams.
- Is a member of the Individual Education Program Team (IEPT), shares in the responsibility of the development of the Individual Education Program (IEP), particularly its goals and objectives.
- Reevaluate progress of IEP for each student, at least annually.
- Implements IEP for those Individuals With Exceptional Needs (IWEN) in his/her program.
- Is a member of the assessment team when assessment is necessary for IWENS in his/her program.
- Responsible for providing Least Restrictive Environment (LRE) for each IWEN. Communicating at least weekly with the regular classroom teachers whose classrooms provide a mainstreamed environment.
- Maintains lesson plans for each day of service.
- Makes daily notations (assessment of activities prescribed) in folder.
- Provides each student with a behavior management program to improve learning and social behavior and provide motivation and incentives.
- Keeps currently informed in the area of Special Education.
- Consults with parents on a regular basis regarding their child's academic needs.
- Performs other duties as assigned.
- Confers with Director of Special Services on the needs of the program and the progress being made to meet those needs.
- Attends staff meetings at home school as well as Special Services.

Secondary Functions:

- This is a single position classification. All duties assigned are considered essential.

Experience and Education:

Certification, Licenses, and Other Requirements:

- Possession of an earned Baccalaureate or higher degree from an accredited college or university
- Possession of a valid California Education Specialist Instruction Credential or equivalent with a mild/moderate authorization; English Language Learner Authorization or CLAD certificate
- Autism Spectrum Disorder Authorization
- Valid California Driver's License

Knowledge of:

- Current trends and research concerning growth and development of Learning Handicapped Special Day Class students. Participates in courses or workshops relevant to the above assignment at least once each year.

Ability to:

- Thoroughly assess academic problems for each individual with exceptional needs assigned to the program. This includes using standardized tests as well as teacher constructed tests.
- Remediate learning disabilities as prescribed by the Individual Education Program and annually review progress.
- Provide a Least Restrictive Environment through the process of mainstreaming.



Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position requires the ability to respond to students' educational, physical, and behavioral needs. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Body Movements: Regular activities: conduct verbal conversation; hear normal range verbal conversation (approximately 60 decibels); sit, stand, stoop, kneel, bend and walk; sit for sustained periods of time; stand for sustained periods of time; climb slopes, stairs, steps, ramps and ladders; exhibit full range of motion for shoulder external rotation and internal rotation, shoulder abduction and adduction, elbow flexion and extension, shoulder extension and flexion, back lateral flexion, knee flexion, ability to push and pull objects weighing up to 100 lbs; demonstrate manual dexterity necessary to operate computer keyboard.

Lifting Requirements: Employees assigned to this classification lift, carry, and/or move objects weighing up to 50 lbs. Occasionally, they may lift, carry, and/or move objects weighing up to 50 lbs.

Vision Requirements: Ability to read handwritten or typed documents, and the display screen of various office equipment and machines; vision which allows accurate observation from a distance

Additional Physical Requirement: Ability to work with cleaning solutions, disinfectants and sanitizers in a safe and effective manner without allergic reaction.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Environment

School site environment; subject to frequent interruptions, demanding timelines and contact with employees and the public

Exposures, Risks, and Hazards

Physical risks and hazards associated with trainable mentally handicapped students who can become physically violent

Governing Board Approved: February 27, 1990

Revised: