



**Job Title:** Special Day Class Teacher – Emotionally Disturbed

**Reports to:** Site Principal

## **Definition:**

Under the direction of the site Principal, teach and instruct emotionally disturbed pupils in multiple grade levels in academic, social, behavioral, and other educational skill areas; to plan, develop, organize, and conduct a comprehensive individualized educational and remedial program for emotionally disturbed disabled pupils; to assist emotionally disturbed pupils in making an appropriate adjustment to a mainstreamed educational process, requiring an increased level of independence and the ability to interact positively with teachers and peers; and to do other related functions as required.

## **Essential Functions:**

- Teaches and instructs emotionally disturbed pupils in subject matter areas such as reading, language arts, social studies, mathematics, science, health, art, physical education, and music.
- Adapts an adopted course of study, program instruction guidelines, and instructional materials in meeting the educational needs of emotionally disturbed pupils
- Utilizes a variety of methodology in teaching and instructing pupils, including remedial instructional, demonstration, and activity participation
- Assists students in the development of social skills and behavior management skills
- Reviews, analyzes, and evaluates the history, background, and assessment of pupils in designing an educational program to meet the individual educational needs
- Individualizes instructional processes and adapts program activities to enhance emotionally disturbed pupil educational opportunities
- Provides individual and group instruction in order to properly motivate pupils, and to effectively utilize the time available for instruction
- Establishes and maintains standards of student behavior utilizing behavior management strategies and techniques, including behavior modification, reinforcement, and other positive behavior shaping processes
- Review, analyzes, and evaluates pupil academic and social growth
- Prepares, administers, scores, and records the result of criterion referenced, group standardized and specialized tests in evaluating pupil growth and progress
- Counsels, confers, and communicates with parents, school and District personnel regarding pupil progress, and in the interpretation of the educational program
- Makes decisions of considerable consequence in determining how best to instruct pupils who experience a pervasive mood of unhappiness and depression
- Administers medication as needed
- Works cooperatively with the IEP team in assessing pupil needs and learning deficiencies, and develops alternative solutions to accommodate emotionally disturbed pupil learning and behavior management problems
- Plans, creates, and maintains an effective learning environment through the utilization of functional and aesthetically conceived displays, exhibits, bulletin boards, interest, and learning activity centers
- Selects and requisitions appropriate educational supplies, materials, books, equipment, and learning aids
- Establishes and maintains a suitable room environment through the proper control of heating, lighting, and ventilation
- Performs a variety of non-instructional duties, including curriculum and instructional development activities student supervision, and advisory and consultation activities

## **Secondary Functions:**

- This is a single position classification. All duties assigned are considered essential.



## Experience and Education:

### Certification, Licenses, and Other Requirements:

- Possession of an earned Baccalaureate or higher degree from an accredited college or university
- Possession of a valid California Education Specialist Instruction credential authorizing service to emotionally disturbed students as well as an Autism Spectrum Disorder Authorization
- English Language Learner Authorization or CLAD certificate
- Valid California Driver's License

### Knowledge of:

- Principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of emotionally disturbed pupils
- Child growth and development and behavior characteristics of children experiencing educational, social, and emotional dysfunctions
- Educational curriculum and instructional goals and objectives, and the educational trends and research findings pertaining to the emotionally disturbed child
- Behavioral management and behavior shaping strategies, techniques and methods, and conflict resolution procedures

### Ability to:

- Plan, organize, develop, and conduct a comprehensive teaching, instruction, and behavior management program for emotionally disturbed pupils
- Provide effective learning experiences for pupils from a wide range of socio-economic and cultural backgrounds and with varying mental, social and emotional levels
- Effectively assist in the assessment of the educational needs of emotionally disturbed pupils, and in the design, development, and implementation of individual education plans
- Design, develop, and implement individual education and behavior management plans
- Provide an attractive, inviting, and stimulating learning environment
- Perform research and development activities pertaining to curriculum and instruction programs, pilot projects, and innovative programs designed to enhance pupil educational opportunities and experiences for emotionally handicapped pupils

## Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position requires the ability to respond to students' educational, physical, and behavioral needs. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions.

**Body Movements:** Regular activities: conduct verbal conversation; hear normal range verbal conversation (approximately 60 decibels); sit, stand, stoop, kneel, bend and walk; sit for sustained periods of time; stand for sustained periods of time; climb slopes, stairs, steps, ramps and ladders; exhibit full range of motion for shoulder external rotation and internal rotation, shoulder abduction and adduction elbow flexion and extension shoulder extension and flexion, back lateral flexion, knee flexion, ability to push and pull objects weighing up to 100 lbs; demonstrate manual dexterity necessary to operate computer keyboard.

**Lifting Requirements:** Employees assigned to this classification lift, carry, and/or move objects weighing up to 50 lbs. Occasionally, they may lift, carry, and/or move objects weighing up to 50 lbs.

**Vision Requirements:** Ability to read handwritten or typed documents, and the display screen of various office equipment and machines; vision which allows accurate observation from a distance



**Additional Physical Requirement:** Ability to work with cleaning solutions, disinfectants and sanitizers in a safe and effective manner without allergic reaction.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Position Environment**

School site environment; subject to frequent interruptions, demanding timelines and contact with employees and the public

**Exposures, Risks, and Hazards**

Physical risks and hazards associated with emotionally disturbed pupils who can become physically violent

Governing Board Approved: January 6, 2004

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