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Daria Ramirez, Principal

Mike Curry, Assistant Principal

**School Site Council Meeting Minutes**  
**December 5, 2024**  
**4:00 pm**  
**Meeting Via Zoom**

1. Call to Order
  - Principal Ramirez called the Regular Site Council Meeting to order at 4:01 p.m.
2. Roll Call
  - Parents: Mayra Cuellar, Suzanne Levine,
  - Certificated: Aschlyee Braswell, Holly Harrington, Laura Holiday
  - Classified: Gina Ortega
  - Admin: Daria Ramirez
  - Absent: Alex Pyke, Dora Wexler, Wendy Eckersley
3. Approval of October 2024 Minutes (Action Item)
  - Consideration of approving the minutes of the regular site council council meeting of October 2024
  - Minutes approved
  - M/S/C – (Holly Harrington/Suzanne Levine)
4. Committee Reports
  - SSC Chair -Suzanne Levine shared out
    - Both OO parent reps attended the last organizational meeting
    - State of the District/Open House dates were shared
    - UPK will be changing its student/teacher ratio to 20:1 for the 25-26 school year.
      1. Ms. Ramirez shared this could require us to expand to 2 classes next year at some sites.
    - A School Climate survey will be administered to students in 3rd-6th district-wide in February. Responses will be reviewed by District staff and shared with sites.
    - School Day Cafe is under new leadership. They are exploring the possibility of new menu options and will be testing out new food items this year.
    - Transportation will begin using a new GPS system to help track buses. This will be tested out starting in April 2025, with a plan for full implementation next year.
      1. Drivers will know if students have boarded the bus
      2. Parents will be able to track the location of the bus
      3. Question came up if this tracking system is similar to air tag. Mrs. Levine would find out more information.
    - HR shared out that they are still in need of music and art teachers

- The District is still not able to provide a tentative timeline for the Old Orchard fence
  - PTO
    - Discussion about field trips
      1. Suggestion for Kindergarten to visit Placerita Nature Center
      2. Question about Castaic Lake Water agency- Is that PTO expense?
        - a. This is a free field trip for students and each grade level has a different focus area
  - ELAC
    - No updates at this time (next meeting after the Winter Break)
  - Principal's Update
    - Principal Ramirez shared a few school updates, including:
      1. School Performances:
        - a. 2nd grade - Holidays Around the World
        - b. 4th grade - Too Many Tamales (new this year)
      2. Staffing Updates
        - a. Welcomed new Science Tech - Mrs. Silver
        - b. New Music/Chorus Teacher - Ms. Childress
        - c. New Theater Teacher, Ms. Wardle
        - d. Temporary Guest Art Teacher starting next week
      3. Crossing Guard - New location is causing delays. Information was included in the school newsletter to encourage parents to reach out to the city and share their concerns.
- 5. Approval of the 2024-2025 Comprehensive School Safety Plan (Action Item)
  - The revised draft of the new CSSP was reviewed. Ms. Ramirez shared that this was a new format of the plan and that all site administrators collaborated on the plan to ensure consistency across all sites. All components of the plan were reviewed.
  - Discussion around 3 critical components of the plan that required additional input from SSC members included:
    - A Safe and Orderly School Environment Conducive to Learning:
      1. Positive School Social Climate
      2. Safe Physical Environment
      3. Student social-emotional well-being
    - SSC members noted areas that were missing from these 3 components, including Wise Owl Wheel we're rolling out, New School Climate Student Survey, Student Awards & Assemblies, PTO & Family Events, etc.
  - Once approved, this plan goes to the District Governing Board for approval.
    - Motion/Seconded/Carried - Aschlyee Braswell/Laura Holiday
- 6. Old Business
  - Ms. Ramirez briefly shared the new PBIS School Culture Student Survey that is going to be rolled out in February, as well as our Wise Choice Wheel that will be rolled out this month.
- 7. Public Comments
  - No Public Comments
- 8. Adjournment
  - Meeting adjourned at 5:04 p.m.