

2nd Grade CCSS Technology Priority Standards 2017-18 Rubric

Basic Operations	Beginner	Proficient	Advanced
Turn on a computer and log in, log off, restart	Turn on and log in	Turn on computer, log in, log off, restart	Proficient skills as well as switch user, shut down computer, and help others troubleshoot
Use desktop icons, windows, and menus to open, close and minimize applications	Can open an application and do something (i.e. start Word, log in to RAZ)	Use desktop icons, windows, and menus to open, close and minimize applications	Proficient skills and ability to open saved work from folders Save work in folders Know what to do when error message pops up when installing
Keyboarding Locate and use letter and number keys with left and right hand placement. Locate and use correct finger, hand for space bar, return/enter and shift key	Hunt and peck typing on the correct side of the keyboard – 2 handed	Locates and uses letter and numbers keys with left and right hand placement. Locates and uses correct finger, hand for space bar, return/enter and shift key	Proficient skills and Knowing at least 3 keyboard commands (CTRL V – paste; CTRL C – copy; CTRL P – print)
Gain proficiency and accuracy in touch typing 2 nd - 1 paragraph in one sitting	Using pre-write, edited student work, students will type their final copy. 1-2 sentences 80% accurate	Using pre-write, edited student work, students will type their final copy. 3-4 sentences 80% accurate	Using pre-write, edited student work, students will type their final copy. 6+ sentences/ paragraph 80% accurate